



Flushing Imaging Internship Program

Program Description

A paid internship program for high school and college students with an interest in gaining work experience in the medical profession, service sector, or IT.

Who we are

Flushing Imaging Center is a radiology imaging facility equipped with MRI, X-ray, and other medical diagnostic imaging tools. Our main responsibility to our patients is to provide diagnostic imaging and to report our findings to patient's doctor.

Duration of the program

This internship program will last for one year.

Eligibility

- Applicants must have a grade point average of B or above
- Proficient in Chinese or Korean language as well as English
- A team player who can also work well independently
- Willing to learn
- Computer literate
- Legally able to work in the United States.

Application Process

Students are expected to email or fax a completed application form, as well as a one page resume by **June 1** to be considered for a position.

Responsibility

- Receive patients in the front desk
- Take phone calls and schedule
- Scheduling patients for appointments
- Scan/Fax/Mail documents
- Verbal translation
- Computer Troubleshooting

Internship Application Form

Applicant Information

Name (Last, First, Middle):		
Street Address:		
City:	State:	Zip:
Cell Phone:	Alt Phone:	Date of Birth*:
Email:		

*work permit under 18 required

Education

School	Graduation Year	GPA

Language Proficiency

Language	Verbal	Written	Reading
English	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Mandarin	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Cantonese	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Korean	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Other: _____	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5

Contact Information

Dan Dan Wong –
 info@flushingimaging.com
 Tel: (718) 888-9180
 Fax: (718) 888-9260